



MANAGING EMPLOYMENT RISK

Two Free Resources from Quincy Mutual to Help You Reduce Employment Risk in Your Workplace

With the purchase of Employment Practices Liability Insurance from Quincy Mutual, you can access two *free* resources to help you manage the many employment exposures to your business and reduce or prevent costly employment claims.

Workplace Risk Solutions—Online Support

from The McCalmon Group

Provides up-to-date information, education, loss prevention and training to you and your employees, with access to:

- > **Model Workplace Forms and Policies**—For small businesses, including Application for Employment and Reprimand forms and model H.R. Handbook Policies in English and Spanish on common workplace topics.
- > **Knowledge Vault**—A library full of workplace-related articles, self-audit checklists, and more, driven by a powerful search engine for easy searches of previously published material.
- > **Web-Based training**—Online training modules available 24/7—at no cost—on prevention of discrimination, harassment and other employment claims.
- > **Additional Features**—Email notices of new articles; links to Federal and State law sources; and ability to purchase a comprehensive Model Handbook from The McCalmon Group at a reduced rate.

To access online support, go to
www.workplacerrisksolutions.com

Ask your Quincy Mutual agent for a password and other information to get started.

Employment Practices Consultation—Legal Hotline

from Jackson Lewis, LLP

Jackson Lewis is one of the nation's largest and most respected employment law firms, representing management in the defense of harassment, discrimination, wrongful discharge and other workplace-related claims.

This free consultative service connects you to attorneys who can provide proactive and practical information about a broad range of topics, including:

- > **Appropriate steps to take** when investigating reports of harassment.
- > **How federal and state employment laws can apply** to your workplace issues.
- > **Whether the FMLA or state leave laws apply** to your company, and how they generally should be administered.
- > **Overview of your company's rights** with respect to the types of actions it could consider when an employee fails to perform job duties.

To access the Hotline, call 800 259 5589
9 a.m. to 6 p.m. Central Time, Monday – Friday



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